

BOARD OF TRUSTEES OF THE MIDDLESEX COUNTY COLLEGE

Minutes of July 24, 1996 Meeting

A regular meeting of the Board of Trustees of Middlesex County College was held at 7:35 p.m., July 24, 1996, in the Boardroom of the Academic Services Building, on the Middlesex County College campus. Members present were: Dr. Guidette, Mmes. Kurtz and Wike and Messrs. Bauer, Bellizio, Ciatto, Figg, Katcher, Otlowski and Smith. Messrs. Ostrov and Wernik were absent. Also present were President Bakum, Freeholder Crabiel, Mr. Hoffman, Mrs. Bevis and several members of the staff.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 15, 1995, advance written notice of this meeting was posted in the lobby of the Academic Services Building.
- (b) On November 15, 1995, advance written notice of this meeting was mailed to The Home News & Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey.
- (c) On November 15, 1995, a copy of this advance notice of the meeting was filed with the Clerk of Middlesex County.
- (d) On November 15, 1995, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Mr. Bellizio moved, seconded by Mr. Otlowski, that the Minutes of the regular meeting of June 26, 1996 be approved as presented. After discussion, the motion was unanimously carried.

ACADEMIC, STUDENT AND ALUMNI AFFAIRS COMMITTEE

Dr. Guidette moved, seconded by Mr. Bauer, for adoption of the following resolution:

1. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") and The South Brunswick Board of Education have entered into a contract for the operation of a project entitled GOALS 2000 for the period February 1, 1996 through September 30, 1997; and

WHEREAS, a proposal for the operation of a project entitled GOALS 2000 has been submitted by the College administration and agreed to by The South Brunswick Board of Education in the amount of \$32,858.00; and

WHEREAS, the Board has determined that the operation of a project entitled GOALS 2000 is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board approves the proposal for a project entitled GOALS 2000 as submitted by the administration of Middlesex County College to The South Brunswick Board of Education for the period February 1, 1996 through September 30, 1997 in the total amount of \$32,858.00.
2. The Board authorizes the College President and/or his designee to execute the contract.

After discussion, the motion was unanimously carried.

Dr. Guidette moved, seconded by Mr. Bellizio, for adoption of the following resolution:

2. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") and The Eastern New Jersey Regional Library Cooperative, Inc. (a.k.a. INFOLINK) have entered into a contract for the operation of a project entitled INTERNET SERVICE - AN ELECTRONIC DOORWAY LIBRARY NETWORK for the period August 1, 1996 through December 31, 1996; and

WHEREAS, a proposal for the operation of a project entitled INTERNET SERVICE - AN ELECTRONIC DOORWAY LIBRARY NETWORK has been submitted by the College administration and agreed to by The Eastern New Jersey Regional Library Cooperative, Inc. (a.k.a. INFOLINK) in the amount of \$20,000.00; and

WHEREAS, the Board has determined that the operation of a project entitled INTERNET SERVICE - AN ELECTRONIC DOORWAY LIBRARY NETWORK is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board approves the proposal for a project entitled INTERNET SERVICE - AN ELECTRONIC DOORWAY LIBRARY NETWORK as submitted by the administration of Middlesex County College to The Eastern New Jersey Regional Library Cooperative, Inc. (a.k.a. INFOLINK) for the period August 1, 1996 through December 31, 1996 in the total amount of \$20,000.00.
2. The Board authorizes the College President and/or his designee to execute the contract.

After discussion, the motion was unanimously carried.

FACILITIES COMMITTEE

Mr. Otlowski moved, seconded by Mr. Bauer, for adoption of resolutions 1-17:

1. BE IT RESOLVED that a Change Order be approved for TOMCO, Inc. for additional handrails and concrete coloring, plus deducts for sprinkler system modifications related to the ballfield portion of the Outdoor Athletic Facility Project as recommended by the Executive Director of Facilities Management and the Vice President for Finance in the net amount of (+) \$5,889.10.

Contract Amount	\$648,450.00
Change Order No. 1	5,889.10
New Contract Total	<u>\$654,339.10</u>

2. BE IT RESOLVED that a payment be authorized to the firm of Syska & Hennessy for Phase I professional engineering consulting services for the campus gas conversion as recommended by the Director of Facilities Engineering, the Executive Director of Facilities Management and the Vice President for Finance in the amount of \$6,667.09. (This includes a \$102.09 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$20,000.00
Previous Payment	2,840.00
Payment #2	6,565.00
Reimbursable Expenses	102.09
Balance	<u>\$10,595.00</u>

3. BE IT RESOLVED that a payment be authorized to the firm of Syska & Hennessy for Phase I professional engineering consulting services for the conversion of the HRI cooking ranges and HVAC modifications as recommended by the Director of Facilities Engineering, the Executive Director of Facilities Management and the Vice President for Finance in the amount of \$5,029.38. (This includes a \$29.38 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$5,000.00
Payment #1 (Final)	5,000.00
Reimbursable Expenses	29.38
Balance	<u>\$ -0-</u>

4. BE IT RESOLVED that a payment be authorized to the firm of Rothe-Johnson Associates for professional architectural/engineering services for the construction of the new Learning Resources Center Building as recommended by the Executive Director of Facilities Management and the Vice President for Finance in the amount of \$34,046.64. (This includes a \$46.64 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$340,000.00
Previous Payments	85,000.00
Payment #5	34,000.00
Reimbursable Expenses	<u>46.64</u>
Balance	<u>\$221,000.00</u>

5. BE IT RESOLVED that a payment be authorized to the firm of USA Architects, Planners & Interior Designers, P.A. for providing Phase I and Phase II evaluation and design services for the College Center roof replacement as recommended by the Director of Facilities Engineering, the Executive Director of Facilities Management and the Vice President for Finance in the amount of \$1,855.87.

Contract Amount	\$11,600.00
Previous Payments	9,744.13
Payment #6 (Final)	<u>1,855.87</u>
Balance	<u>\$ -0-</u>

6. BE IT RESOLVED that a payment be authorized to the firm of USA Architects, Planners & Interior Designers, P.A. for providing Phase III Project Management services for the College Center roof replacement as recommended by the Director of Facilities Engineering, the Executive Director of Facilities Management and the Vice President for Finance in the amount of \$1,238.76.

Contract Amount	\$4,600.00
Previous Payments	2,901.24
Payment #4	<u>1,238.76</u>
Balance	<u>\$ 460.00</u>

7. BE IT RESOLVED that a payment be authorized to the firm of Recon Environmental Corporation for the professional services of an environmental engineering consulting firm to determine air emissions permit compliance for the campus as recommended by the Director of Facilities Engineering, the Executive Director of Facilities Management and the Vice President for Finance in the amount of \$4,196.00.

Contract Amount	\$7,500.00
Previous Payment	2,799.20
Payment #2	<u>4,196.00</u>
Balance	<u>\$ 504.80</u>

8. BE IT RESOLVED that a payment be authorized to the firm of Lehrer McGovern Bovis, Inc. for providing Phase I professional construction management services for the new Learning Resources Center Building as recommended by the Executive Director of Facilities Management and the Vice President for Finance in the amount of \$5,528.31. (This includes a \$66.31 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount (Phase I)	\$55,000.00
Previous Payments	3,710.00
Payment #3	5,462.00
Reimbursable Expenses	<u>66.31</u>
Balance	<u>\$45,828.00</u>

9. BE IT RESOLVED that a payment be authorized to the firm of A & J Consulting Engineering Services, Inc. for providing engineering consulting services for the evaluation of the HVAC system in Main Hall as recommended by the Executive Director of Facilities Management and the Vice President for Finance in the amount of \$1,390.00.

Contract Amount	\$6,950.00
Previous Payment	5,560.00
Payment #2 (Final)	<u>1,390.00</u>
Balance	<u>\$ -0-</u>

10. BE IT RESOLVED that a payment be authorized to the firm of Valley Paving Company, Inc. for the construction of the tennis courts portion of the Outdoor Athletic Facility Project as recommended by Kinsey Associates, the Executive Director of Facilities Management and the Vice President for Finance in the amount of \$56,029.00.

Contract Amount	\$228,450.00
Previous Payments	157,927.00
Payment #4	56,029.00
A/E Fee Deduction (Dec.-June)	2,771.00
Retainage	<u>4,423.00</u>
Balance	<u>\$ 11,723.00</u>

11. BE IT RESOLVED that a payment be authorized to the firm of Kinsey Associates for providing Phase III construction management services for the Outdoor Athletic Facility as recommended by the Executive Director of Facilities Management and the Vice President for Finance in the amount of \$2,939.00. (This includes a \$168.00 charge for reimbursable expenses which is not part of the contract total.)

Estimated Contract Amount	\$21,567.00*
Previous Payments	21,380.00
Payment #9	2,771.00
Reimbursable Expenses	168.00
Estimated Balance	<u>\$ 187.00</u>

*Based on fee of 2.0% of construction costs which were estimated at \$1,078,350.00.

NOTE: Funds for this payment have been deducted from payment #4 to Valley Paving Company, Inc.

12. WHEREAS, the State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law applicable to the College,

NOW, THEREFORE, BE IT RESOLVED that the following contract over \$11,700 be authorized over the provisions of State Contracts currently in effect:

<u>STATE</u> <u>CONTRACT</u> <u>NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
A-75440	Dell Marketing	Computer Hardware	\$16,611.53

13. WHEREAS, the College has solicited a bid, #892, to determine the local supplier who will service its Day Care facilities with Food Service for the fiscal year 1996-97; and

WHEREAS, Karson Food Service, Inc. has submitted the lowest bid which fully met the College specifications among two (2) bids received; and

WHEREAS, it intends to encumber the necessary funds for this purpose which will exceed \$11,700.00,

NOW, THEREFORE, BE IT RESOLVED that Karson Food Service, Inc., Neptune, NJ be awarded a contract for the amount of \$22,268.40.

Unsuccessful Bidder:
Corporate Chefs, Inc.; Haverhill, MA

14. WHEREAS, the College has solicited bids for Bid #902, Coin Operated Copiers for the fiscal year 1996/1997; and

WHEREAS, this bid contained options for renewals up to a five-year period as allowed by N.J.S.A. 18A:64A-25 et seq; and

WHEREAS, Continental Copy Products, Ltd. has submitted the highest guaranteed percentage and has fully met College specifications among the two bids received,

NOW, THEREFORE, BE IT RESOLVED that a contract for a guaranteed revenue of 20 percent to the College be approved and awarded to Continental Copy Products, Ltd., Brooklyn, NY.

Unsuccessful Bidder:

Biblio, Inc., Cranbury, NJ

15. BE IT RESOLVED that contracts for Computer Supplies, Bid #895, be awarded to the following companies in the amounts listed, said amounts representing the lowest bid price which fully met College specifications from a total of seventeen responses received:

<u>VENDOR</u>	<u>AMOUNT</u>
WIN Laboratories, Monmouth Junction, NJ	\$12,756.50
Impex Micro Inc., Newark, NJ	6,261.50
M & M Computers, Brooklyn, NY	5,155.50
BTG Inc., McLean, VA	4,425.00
Valiant Inc., South Hackensack, NJ	1,780.00
Insight Direct Inc., Tempe, AZ	1,103.00
Tower Computer Group, Edison, NJ	998.00
Marin Computer Corp., Washington, NJ	864.00
CompUSA Inc., Dallas, TX	862.03
Educational Resources, Elgin, IL	731.10
Mid-Atlantic Training of NJ, East Brunswick, NJ	566.00
Princeton Network Systems, South Plainfield, NJ	408.00
Judge Networks and Systems, Moorestown, NJ	367.00
Rainbow Business Machine, Piscataway, NJ	235.00
Micro Warehouse Inc., Norwalk, VA	218.00
Inbit Inc., Sunnyvale, CA	208.80
Bits & Bytes, Matawan, NJ	54.96
TOTAL AWARD	<u>\$36,993.59</u>

16. WHEREAS, the College has deemed it necessary to recruit new students via sponsorship of radio news and traffic reports; and

WHEREAS, this service is exempt from bidding under the provisions of N.J.S.A. 18A:64A-25.5,

NOW, THEREFORE, BE IT RESOLVED that a contract for radio advertising in the amount of \$12,540.00 be awarded to WMGQ, New Brunswick, NJ for the period July 1996 through December 1996.

17. WHEREAS, the College has solicited a bid, Bid #894 Multimedia Informational Kiosk, based on unit pricing to determine the supplier who will supply its facilities with three kiosk units; and

WHEREAS, it intends to encumber the necessary funds for this purpose which will exceed \$11,700.00,

NOW, THEREFORE, BE IT RESOLVED that TouchNet, Lenexa, KS, be awarded a contract, pursuant to unit prices, for the amount of \$127,677.50*.

*Explanation: Of the total amount, \$100,000.00 is from FY95 Student Activities Fund Balance, and \$27,677.50 is from the FY95 Operating Fund Board Designated Reserve.

After discussion, the motion was unanimously carried.

FINANCE COMMITTEE

Mrs. Kurtz moved, seconded by Mr. Figg, for adoption of resolutions 1-3:

1. That the invoice for services rendered by the firm of Norris, McLaughlin & Marcus for professional services rendered from May 1, 1996 to May 31, 1996 be approved for payment in the amount of \$2,154.40.

Legal services rendered from May 1, 1996 to May 31, 1996 for the Green Lights Program Sublease Agreement	\$ 1,365.00
Disbursements from May 1, 1996 to May 31, 1996	\$ 357.10
Legal services rendered from May 1, 1996 to May 31, 1996 for the Rothe Johnson Contract	\$ 406.00
Disbursements from May 1, 1996 to May 31, 1996	\$ <u>26.30</u>
Total	\$ <u>2,154.40</u>

2. That a progress payment be authorized to the firm of Deloitte & Touche LLP for professional services rendered in connection with the audit of the College's financial statements for the year ended June 30, 1996 in the amount of \$20,000.

Total contract	\$ 36,750
Payment authorized #1	<u>20,000</u>
Balance of contract	\$ <u>16,750</u>

3. WHEREAS, the Council of County Colleges intends to carry forward the practices and standards previously utilized by the Department of Higher Education regarding the Guidelines for Determining Chargeback Eligibility; and

WHEREAS, these procedures have been endorsed by the Middlesex County College Board of Trustees as a transition document; and

WHEREAS, the Council of County Colleges continues to study chargeback issues for FY97 and beyond; and

WHEREAS, Middlesex County College continues to endorse the existing policy for implementation for FY97,

NOW, THEREFORE, BE IT RESOLVED that Guidelines for Determining Chargeback Eligibility be continued for FY97.

After discussion, the motion was unanimously carried.

HUMAN RESOURCES COMMITTEE

Mrs. Wike moved, seconded by Mr. Figg for adoption of all resolutions, Sections 1-9:

1. That the following actions be approved pursuant to recommendation by the President and to the provisions of Section 18A:64A-12:

SECTION 1 - MANAGEMENT

- (a) Joyce Heavey be appointed Associate Director of Financial Aid in the Financial Aid Department (budget code 1-117000-9126-1-00) at an annual salary of \$45,289 prorated to \$41,195, for the time period August 5, 1996 to June 30, 1997.

SECTION 2 - FACULTY

FACULTY APPOINTMENT

- (a) John Kenny be appointed Professor in the History and Social Behavior Department (budget code 1-223000-9110-1-00) at a total salary of \$33,719.50 for the Fall 1996 semester.
NOTE: The above salary is one-half of the annual salary due to Professor Kenny's retirement on December 31, 1996.

FACULTY ONE SEMESTER ONLY APPOINTMENT

- (a) Carolyn McGarigle be appointed Instructor in the English As A Second Language Department (budget code 1-228000-9114-1-00) for the Fall semester only of the 1996-97 academic year, at a total salary of \$18,461.

- (b) Janet Peleg be appointed Instructor, in the English As A Second Language Department (budget code 1-228000-9114-1-00) for the Fall semester only of the 1996-97 academic year, at a total salary of \$18,609.

FACULTY ONE YEAR ONLY APPOINTMENTS

- (a) Dr. Shanfu Gao be appointed Assistant Professor in the Physics/Electrical Engineering Technology Department (budget code 1-255000-9110-1-00) for the 1996-97 academic year only, at the total salary of \$42,948, based on the effective starting date of August 26, 1996.
- (b) Karen Rodriguez be appointed Instructor in the English As A Second Language Department (budget code 1-228000-9110-1-00) for the 1996-97 academic year only, at a total salary of \$36,921 based on the effective starting date of August 26, 1996.

FACULTY TENURE TRACK APPOINTMENT

- (a) Neil Storm be appointed Instructor in the English As A Second Language Department (budget code 1-228000-9110-1-00) at an annual salary of \$37,219, based on the effective starting date of August 26, 1996.

FACULTY 6-MONTH APPOINTMENT ONLY

- (a) Lisa Rollins be appointed Assistant Instructor in the Financial Aid Department (budget code 1-117000-9112-1-00) for the time period September 1, 1996 to February 28, 1997 only, at a total salary of \$19,837.
NOTE: This is a non-ranked six-month only position for 35 hours per week.

FACULTY ADJUNCT APPOINTMENTS

- (a) Sudipta Biswas be appointed Adjunct Instructor in the English As A Second Language Department (budget code 1-228000-9115-1-00) for the Fall semester only of the 1996-97 academic year, to teach ESL 099 and ESL 085, for a total of nine (9) contact hours, at the rate of \$390 per contact hour, for a total salary of \$3,510.
- (b) Christina Femino be appointed Adjunct Instructor in the English As A Second Language Department (budget code 1-228000-9115-1-00) for the Fall semester only of the 1996-97 academic year, to teach ESL 072 and ESL 094, for a total of nine (9) contact hours, at the rate of \$390 per contact hour, for a total salary of \$3,510.

- (c) **Victor Heltzer** be appointed Adjunct Instructor in the Business Administration and Management Department (budget code 1-235000-9115-1-00) for the Fall semester only of the 1996-97 academic year, to teach BUS 101, for a total of nine (9) contact hours, at the rate of \$485 per contact hour, for a total salary of \$4,365.
- (d) **Roberta Hunter** be appointed Adjunct Instructor in the English As A Second Language Department (budget code 1-228000-9115-1-00) for the Fall semester only of the 1996-97 academic year, to teach ESL 075, ESL 084 and ESL 093, for a total of nine (9) contact hours, at the rate of \$390 per contact hour, for a total salary of \$3,510.

FACULTY COORDINATOR APPOINTMENTS

- (a) **Nancy Bailey** be appointed Curriculum Coordinator in the Business Administration and Management Department (budget code 1-235000-9110-1-00) for the 1996-97 academic year, at a total salary of \$850.
- (b) **James Brackenridge** be appointed Curriculum Coordinator in the Business Administration and Management Department (budget code 1-235000-9110-1-00) for the 1996-97 academic year, at a total salary of \$850.

FACULTY COMPENSATION

- (a) **Theresa Holt**, Associate Professor in the Psychology and Learning Development Department, be compensated for the Spring 1996 Faculty Mentor Program (budget code 1-292000-9115-1-00) for a total payment of \$1,678 as per Article IX-M of the AFT Contract.
- (b) **Ben Marshall**, Assistant Professor in the English Department, be compensated for the Spring 1996 Faculty Mentor Program (budget code 1-292000-9115-1-00) for a total payment of \$1,678 as per Article IX-M of the AFT Contract.
- (c) **Millicent Nicholas**, Assistant Professor in the Radiography Department, be compensated for the Spring 1996 Faculty Mentor Program (budget code 1-292000-9115-1-00) for a total payment of \$1,678 as per Article IX-M of the AFT Contract.
- (d) **Iris Ramer**, Assistant Professor in the English As A Second Language Department, be compensated for the Spring 1996 Faculty Mentor Program (budget code 1-292000-9115-1-00) for a total payment of \$1,678 as per Article IX-M of the AFT Contract.

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- (e) **Joseph Roach**, Assistant Professor in the English Department, be compensated for the Spring 1996 Faculty Mentor Program (budget code 1-292000-9115-1-00) for a total payment of \$1,678 as per Article IX-M of the AFT Contract.
- (f) **Selina Thompson**, Assistant Professor in the Mathematics Department, be compensated for the Spring 1996 Faculty Mentor Program (budget code 1-292000-9115-1-00) for a total payment of \$1,678, as per Article IX-M of the AFT Contract.
- (g) **Dr. Harmon Zacune** be compensated for providing coverage for a Radiology Practical, equal to 9/15 of a contact hour, at the rate of \$670 per contact hour, for a total payment of \$402 (budget code 1-213000-9110-1-00).

FACULTY LEAVE OF ABSENCE

- (a) **Gertrude Harris**, Assistant Professor in the Educational Opportunity Fund Department (budget code 1-292000-9112-1-00) be granted a disability leave of absence, pursuant to the AFT Contract, Article V, Section A, for the time period July 9, 1996 to August 19, 1996.

FACULTY EARLY RETIREMENT PROGRAM

- (a) **John Kenny**, in the History and Social Behavior Department (budget code 1-223000-9110-1-00) be approved to avail himself to the early retirement provisions, as per the Agreement between the Board of Trustees of Middlesex County College and the Faculty Union of Middlesex County College (Local 1940 AFT), with an effective retirement date of December 31, 1996 and an early retirement incentive payment of \$26,976 to be made on or after December 31, 1996.
- (b) **Charles Tornatore**, Assistant Professor in the Accounting Department (budget code 1-231000-9110-1-00) be approved to avail himself to the early retirement provisions, as per the Agreement between the Board of Trustees of Middlesex County College and the Faculty Union of Middlesex County College (Local 1940 AFT), with an effective retirement date of January 15, 1997 and an early retirement incentive payment of \$63,805 to be made on or after January 15, 1997.

FACULTY RESIGNATION

- (a) **Wil Casaine**, Financial Aid Officer in the Financial Aid Department (budget code 1-117000-9112-1-00) effective September 13, 1996.

SECTION 4 - NON-ACADEMIC - (unit affiliated)

NON-ACADEMIC APPOINTMENTS

- (a) Joseph Caracapa be appointed Lab Coordinator in the Marketing Art and Design Department (budget code 1-237000-9131-1-00) at an annual salary of \$17,658, for the time period August 15, 1996 to June 15, 1997.
NOTE: This is a 10-month, 35 hour per week position.
- (b) John J. McKenna be appointed Probationary Police Officer in the Police Department (budget code 1-070000-9165-1-00) at an annual salary of \$19,570 prorated to \$15,665, for the time period September 12, 1996 to June 30, 1997.
- (c) Nancy Smolder be appointed Counseling Services Assistant in the Counseling and Placement Services Department (budget code 1-113000-9130-1-00) at an annual salary of \$19,760 prorated to \$18,341, for the time period July 29, 1996 to June 30, 1997.

RESCIND NON-ACADEMIC APPOINTMENT

- (a) That the following non-academic appointment which was approved at the June 26, 1996 Board of Trustees meeting, be rescinded:

Randy Stephens be appointed Equipment Aide in the Physical Education Center (budget code 1-192000-9132-1-00) at an annual salary of \$19,656 (\$18,824 + \$832) prorated to \$18,837 (\$18,040 + \$797) for the time period July 15, 1996 to June 30, 1997.

NOTE: This is a 40-hour per week position.

NON-ACADEMIC CHANGE OF STATUS

- (a) Michael Balogh, Groundsperson I in the Landscape & Grounds Department (budget code 1-732000-9160-1-00) at an annual salary of \$40,563, be changed to Lead Groundsperson, in the Landscape & Grounds Department (budget code 1-732000-9160-1-00) at an annual salary of \$44,619 (\$40,563 + \$4,056) prorated to \$40,901 (\$37,183 + \$3,718), for the time period August 1, 1996 to June 30, 1997.
- (b) JoAnn Whaley, Student Records Assistant, Grade 5, in the Registrar's Office (budget code 1-112000-9130-1-00) at an annual salary of \$21,262 (\$20,534 + \$728) be changed to Student Records Evaluator, Grade 7, in the Registrar's Office (budget code 1-112000-9130-1-00) at an annual salary of \$22,325, for the time period August 1, 1996 to June 30, 1997.

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- (c) Patricia Krosnowski, Library Assistant: Purchasing, Grade 3, in the Library (budget code 1-610000-9130-1-00) at an annual salary of \$18,318, be changed to Library Acquisition Coordinator, Grade 5, in the Library (budget code 1-610000-9130-1-00) at an annual salary of \$19,760, for the time period August 1, 1996 to June 30, 1997.

CHANGE IN NON-ACADEMIC LEAVE OF ABSENCE

- (a) Estella de La Cruz, Teacher Aide in the Perth Amboy Center (budget code 1-282000-9130-3-00) who was granted a disability leave of absence as per the AFSCME Contract, Article 6, Section F, for the time period May 1, 1996 to July 30, 1996, be changed to the time period May 1, 1996 to July 4, 1996.

NON-ACADEMIC LEAVES OF ABSENCE

- (a) Estella DeLaCruz, Teacher Aide in the Perth Amboy Center (budget code 1-282000-9130-3-00) be granted an unpaid disability leave of absence as per the AFSCME Contract, Article 6, Section F, for the time period August 2, 1996 to February 2, 1997.
- (b) Lynda Lange, Child Care Group Leader in the Child Care Center (budget code 1-544000-9130-1-00) be granted a paid disability leave of absence as per the AFSCME Contract, Article 6, Section F, for the time period July 16, 1996 to September 15, 1996.
- (c) Anthony Ranieri, Custodian in the Custodial Department (budget code 1-720000-9160-1-00) be granted a paid disability leave of absence as per the Teamster Contract, Article 21, for the time period July 22, 1996 to August 30, 1996.
NOTE: This is an extension of a current disability leave.
- (d) Keefe Ranieri, Custodian in the Custodial Department (budget code 1-720000-9160-1-00) be granted a paid disability leave of absence as per the Teamster Contract, Article 21, for the time period July 10, 1996 to August 4, 1996.
NOTE: This is an extension of a current disability leave.
- (e) David Siegel, Sergeant in the Police Department (budget code 1-070000-9165-1-00) be granted a paid disability leave of absence as per the F.O.P. Contract, Article VII, Section 4, for the time period April 18, 1996 to July 7, 1996.

NON-ACADEMIC RESIGNATIONS

- (a) William Brown, Computer Repair Technician in the Computer Center (budget code 1-172000-9132-1-00) effective July 26, 1996.
- (b) Margarita Sanchez, Senior Student Records Assistant in the Admissions and Recruitment Department (budget code 1-111000-9130-1-00) effective July 24, 1996.
- (c) Thad Todd, Probationary Police Officer in the Police Department (budget code 1-070000-9165-1-00) effective June 17, 1996.

NON-ACADEMIC TERMINATION

- (a) Dianna Quigley, Custodian in the Custodial Department (budget code 1-720000-9160-1-00) effective July 2, 1996.

SECTION 5 - NON-ACADEMIC (non-affiliated)

NON-ACADEMIC APPOINTMENT

- (a) Janet Gorman be compensated for providing retraining sessions on July 30, 1996 for Rescue Tube Review (3 hours) and on August 6, 1996 for backboard training (3 hours) for a total of six (6) hours, at the rate of \$25.34 per hour, and a total payment of \$152.04 (budget code 1-192000-9330-1-00).

NON-ACADEMIC PART-TIME APPOINTMENTS

Gaurang Bhatt, at the rate of \$8.00 per hour. (Admissions)
Grazyna Lukawska-Chrustek, at the rate of \$6.25 per hour.
Patricia Coyle, at the rate of \$7.00 per hour.
Maria DeLos Angeles, at the rate of \$17.03 per hour.
Marcell DeLuca, at the rate of \$7.75 per hour.
Michael Grassis, at the rate of \$8.25 per hour.
Jerome Hampton, at the rate of \$7.00 per hour.
Alexis Haskins, at the rate of \$8.25 per hour.
Tina Jahner-Jones, at the rate of \$6.50 per hour.
Timothy Kennedy, at the rate of \$10.00 per hour.
Kathleen Madden, at the rate of \$6.50 per hour.
Karen Miller, at the rate of \$8.80 per hour.
Necole Milone, at the rate of \$8.50 per hour.
Paul McGee, at the rate of \$10.00 per hour.
Sarah Nestor, at the rate of \$10.00 per hour.
Bharati Oza, at the rate of \$8.50 per hour.
Emilio Pumaren, at the rate of \$6.25 per hour.
Manishkumar Patel, at the rate of \$6.50 per hour.
Samirkumar Patel, at the rate of \$6.50 per hour.
Emil Petrick, at the rate of \$8.50 per hour.

Mercedes Ramirez, at the rate of \$7.00 per hour.
Elizabeth Rifino, at the rate of \$10.50 per hour.
Isabel Robinson, at the rate of \$6.25 per hour.
Megan Ryan, at the rate of \$7.25 per hour.
John Strauch, at the rate of \$10.25 per hour.
Vincent Stuart, at the rate of \$6.00 per hour.
Isabel Vignone, at the rate of \$8.00 per hour.
Gina Vilchez, at the rate of \$6.25 per hour.
Laurel Wegrzyn, at the rate of \$6.00 per hour.

SECTION 6 - SPONSORED AND SPECIAL PROJECTS PERSONNEL

SPONSORED AND SPECIAL PROJECTS APPOINTMENTS

- (a) Fernandel Almonor be appointed Youth Employment Counselor in the New Brunswick Center (budget code 5-297001-9130-2-44) for the time period July 8, 1996 to September 30, 1996, for twenty-five (25) hours per week, at an hourly salary of \$12.00 not to exceed \$3,660.
- (b) Dayle Franzyshen be appointed Teacher in the New Brunswick Center (budget code 5-282005-9126-3-33) for the time period July 1, 1996 to July 31, 1996, for thirty-five (35) hours per week, at an hourly salary of \$14.71 not to exceed \$2,368.31.
- (c) Dayle Franzyshen be appointed Teacher in the New Brunswick Center (budget code 5-282005-9126-3-33) for the time period August 1, 1996 to December 31, 1996, for twenty-nine (29) hours per week, at an hourly salary of \$15.30 not to exceed \$11,673.90.
- (d) Barbara Gross be appointed Job Developer Specialist in the Cooperative Education Department (budget code 1-291000-9155-1-65) for the time period August 5, 1996 to May 31, 1997, for twenty-five (25) hours per week, at an hourly salary of \$15.38 not to exceed \$16,533.50.
- (e) Stan Johnson be appointed Teacher in the Perth Amboy Center (budget code 5-282005-9126-3-33) for the time period August 1, 1996 to December 31, 1996, for twenty-nine (29) hours per week, at an hourly salary of \$15.30 not to exceed \$11,673.90.
- (f) Janet Jones be appointed Learning Development Specialist in the Counseling and Placement Services Department (budget code 5-113026-9116-1-65) for the time period July 22, 1996 to August 2, 1996, for twenty (20) hours per week, at an hourly salary of \$17.00 not to exceed \$680.

- (g) Arthur M. Okwemba be appointed Coordinator/Teacher in the New Brunswick Center (budget code 5-520014-9126-1-33) for the time period July 29, 1996 to December 31, 1996, for thirty-five (35) hours per week, at an hourly salary of \$16.77 not to exceed \$13,147.68.
- (h) Renata Rodriguez be appointed Teacher in the Perth Amboy Center (budget code 5-282005-9126-3-33) for the time period August 12, 1996 to December 31, 1996, for twenty-nine (29) hours per week, at an hourly salary of \$15.30 not to exceed \$10,924.20.
- (i) Cindy Seiler be appointed Center Technical Secretary in the N.J.C.A.T.E. Department (budget code 7-250012-9130-1-55) for the time period July 1, 1996 to June 30, 1997, for twenty (20) hours per week, at an hourly salary of \$10.22 not to exceed \$10,628.80.

SPONSORED AND SPECIAL PROJECTS PART-TIME APPOINTMENTS

Atika Basir, at the rate of \$8.25 per hour.
Denise Gerald, at the rate of \$8.00 per hour.
Gaylene Gordon, at the rate of \$7.38 per hour
Kristy Onyschak, at the rate of \$7.38 per hour.
Kent Porter, at the rate of \$8.40 per hour.
Geoffrey Vaccarelli, at the rate of \$10.33 per hour.

SPONSORED AND SPECIAL PROJECTS CHANGE OF STATUS

- (a) Ed Bonnin, Teacher Aide in the Community Education Department (budget code 5-520015-9150-1-33) at an hourly salary of \$11.07, for twenty-nine (29) hours per week, be changed to Teacher Aide (budget code 5-520015-9150-1-33) at an hourly salary of \$11.07 for thirty-five (35) hours per week prorated to \$8,446.41, for the time period August 1, 1996 to December 31, 1996.
- (b) That Glenda Harvey, Teacher Aide in the Community Education Department (budget code 5-520015-9126-1-33) at an hourly salary of \$12.17, for thirty-five (35) hours per week, be changed to Project Assistant (budget code 5-520015-9126-1-33) at an hourly salary of \$12.90 for thirty-five (35) hours per week prorated to \$9,842.70, for the time period August 1, 1996 to December 31, 1996.
- (c) Willie Mae Jordan, Teacher Aide in the New Brunswick Center budget code 5-520015-9150-1-33) at an hourly salary of \$11.10, for twenty-five (25) hours per week, be changed to Teacher Aide (budget code 5-520015-9150-1-33) at an hourly salary of \$11.10 for thirty-five (35) hours per week prorated to \$8,469.30, for the time period August 1, 1996 to December 31, 1996.

- (d) That Elizabeth Nunez, Teacher Aide in the Perth Amboy Center (budget code 5-282004-9130-3-42) at an hourly salary of \$10.86, for twenty-five (25) hours per week, for the time period July 1, 1996 to August 31, 1996, be changed to an hourly salary of \$10.86 for thirty-five (35) hours per week, for the time period July 15, 1996 to August 31, 1996.

SPONSORED AND SPECIAL PROJECTS STIPENDS

- 1. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "College") has received and accepted a contract from the State of New Jersey, Department of Higher Education (hereinafter referred to as the "State") entitled CENTRAL NEW JERSEY MATH/SCIENCE CONSORTIUM (a.k.a. The Eisenhower Project III); and

WHEREAS, as a provision of said contract, consultants are to be employed to provide particular expertise to the project; and

WHEREAS, Mr. Jay Sachs and Ms. Maria DeLucia of Middlesex County College and Dr. Edward Friedman of the Stevens Institute of Technology, Mr. William R. Bower of the Kiski School of Saltsburg, PA, Dr. Frank Gardella of Hunter College of the City University of New York, Dr. Sharon Sherman of The College of New Jersey and Ms. Karen Rupp have been so identified,

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1. The Board of Trustees of Middlesex County College does hereby appoint, in full accordance with the provisions of Article IX-M of the current labor agreement between Middlesex County College and Local 1940 of the American Federation of Teachers, Mr. Jay Sachs and Ms. Maria DeLucia of Middlesex County College as consultants to develop and present workshops for high school faculty in connection with the contract entitled CENTRAL NEW JERSEY MATH/SCIENCE CONSORTIUM (a.k.a. The Eisenhower Project III) during the period June 27, 1996 through July 2, 1996 and to be so compensated as follows (budget code 5-520050-9116-2-53):

Jay Sachs	\$375.00
Maria DeLucia	\$600.00

- 2. The Board of Trustees of Middlesex County College does hereby appoint Dr. Edward Friedman of the Stevens Institute of Technology, Mr. William R. Bower of the Kiski School of Saltsburg, PA, Dr. Frank Gardella of Hunter College of the City University of New York, Dr. Sharon Sherman of The College of New Jersey and Ms. Karen Rupp as consultants to develop and present

workshops for high school faculty in connection with the contract entitled CENTRAL NEW JERSEY MATH/SCIENCE CONSORTIUM (a.k.a. The Eisenhower Project III) during the period June 27, 1996 through July 2, 1996 and to be so compensated as follows (budget code 5-520050-9255-2-53):

Dr. Edward Friedman	\$150.00
Mr. William R. Bower	250.00
Dr. Frank Gardella	300.00
Dr. Sharon Sherman	300.00
Ms. Karen Rupp	600.00

2. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "College") has entered into a series of formal relationships with local school districts to present programs of professional development training for the staff of such districts; and

WHEREAS, as a provision of each formal relationship, consultants are to be employed to provide particular expertise to the school district(s); and

WHEREAS Ms. Maria DeLucia of Middlesex County College has been so identified,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Trustees of Middlesex County College does hereby appoint, in full accordance with the provisions of Article IX-M of the current labor agreement between Middlesex County College and Local 1940 of the American Federation of Teachers, Ms. Maria DeLucia of Middlesex County College as a consultant to develop and present a professional development workshop for the staff of the Middlesex County Vocational/Technical Schools on May 16, 1996 and to be so compensated in the total amount of \$186.00 (budget code 5-521003-9116-1-54).

3. WHEREAS, the Board of Trustees of Middlesex County College has received and accepted a grant from the National Science Foundation entitled INTEGRATING TECHNICAL APPLICATIONS INTO THE LEARNING OF MATHEMATICS; and

WHEREAS, as a provision of said grant, recognized consultants are to be employed to provide particular expertise to the faculty and to individual institutions associated with the grant; and

7/24/96

WHEREAS, Mr. Charles Gaston of Penn State University, Dr. Edward Friedman of the Stevens Institute of Technology and Mr. William R. Bower of the Kiski School of Saltsburg, PA are so recognized,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Trustees of Middlesex County College does hereby appoint Mr. Charles Gaston of Penn State University as a consultant to provide workshop development and presentation in association with the project INTEGRATING TECHNICAL APPLICATIONS INTO THE LEARNING OF MATHEMATICS on June 28, 1996 and to be compensated in the total amount of \$300.00 (budget code 5-253004-9255-1-55).
2. The Board of Trustees of Middlesex County College does hereby appoint Dr. Edward Friedman of the Stevens Institute of Technology as a consultant to provide workshop development and presentation in association with the project INTEGRATING TECHNICAL APPLICATIONS INTO THE LEARNING OF MATHEMATICS during the period June 27, 1996 through June 28, 1996 and to be compensated in the total amount of \$150.00 (budget code 5-253004-9255-1-55).
3. The Board of Trustees of Middlesex County College does hereby appoint Mr. William R. Bower of the Kiski School of Saltsburg, PA as a consultant to provide workshop development and presentation in association with the project INTEGRATING TECHNICAL APPLICATIONS INTO THE LEARNING OF MATHEMATICS during the period June 27, 1996 through June 28, 1996 and to be compensated in the total amount of \$150.00 (budget code 5-253004-9255-1-55).

4. WHEREAS, the Board of Trustees of Middlesex County College has received and accepted a grant from the National Science Foundation entitled INTEGRATING TECHNICAL APPLICATIONS INTO THE LEARNING OF MATHEMATICS; and

WHEREAS, as a provision of said grant, recognized consultants are to be employed to provide particular expertise to the faculty and to individual institutions associated with the grant; and

WHEREAS, Ms. Carol Avelsgaard, Mr. Harvey Braverman, Mr. Michael Miniere and Ms. Jeanne Osborne of Middlesex County College are so recognized,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Trustees of Middlesex County College does hereby appoint, in full accordance with the provisions of Article IX-M of the current labor agreement between Middlesex County College and Local 1940 of the American Federation of Teachers, Ms. Carol Avelsgaard, Mr. Harvey Braverman, Mr. Michael Miniere and Ms. Jeanne Osborne of Middlesex County College as consultants to serve as consultants to provide workshop development and presentation in association with the project INTEGRATING TECHNICAL APPLICATIONS INTO THE LEARNING OF MATHEMATICS during the period June 27, 1996 through June 28, 1996 and to be compensated as follows (budget code 5-253004-9116-1-55):

Carol Avelsgaard	\$250.00
Harvey Braverman	125.00
Michael Miniere	125.00
Jeanne Osborne	175.00

5. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "College") has entered into a series of formal relationships with local school districts to present programs of professional development training for the staff of such districts; and

WHEREAS, as a provision of each formal relationship, consultants are to be employed to provide particular expertise to the school district(s); and

WHEREAS, Ms. Maria DeLucia of Middlesex County College has been so identified,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Trustees of Middlesex County College does hereby appoint, in full accordance with the provisions of Article IX-M of the current labor agreement between Middlesex County College and Local 1940 of the American Federation of Teachers, Ms. Maria DeLucia of Middlesex County College as a consultant to develop and present a professional development workshop for the staff of the Middlesex County Vocational/Technical Schools on May 16, 1996 and to be so compensated in the total amount of \$186.00 (budget code 5-521003-9116-1-54).

6. WHEREAS, the following individuals have been compensated for activity performed in association with sponsored projects; and

WHEREAS, said compensation was approved and paid prior to the 1996/97 salary and contact hour rate adjustment, pursuant to the labor agreement existent between the Board of Trustees of Middlesex County College and the American Federation of Teachers, Local 1940,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The following compensation adjustments shall be accomplished:

<u>Employee</u>	<u>Period</u>	<u>From</u>	<u>To</u>	<u>Budget Code</u>
Maria DeLucia	6/16/96- 8/15/96	\$2,041.83	\$2,121.03	5-253004-9116-1-55
Kathy Shay	6/16/96- 8/15/96	\$1,789.43	\$1,868.47	5-253004-9116-1-55
Patrick Donahue	6/1/96- 8/31/96	\$ 3,900.00	\$4,020.00	5-223002-9119-1-49

7. WHEREAS, the following individuals have been compensated for activity performed in association with sponsored projects; and

WHEREAS, said compensation was approved and paid prior to the 1996/97 administrative and managerial salary adjustment approved by the Board of Trustees of Middlesex County College,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The following compensation adjustments shall be accomplished:

<u>Employee</u>	<u>Period</u>	<u>From</u>	<u>To</u>	<u>Budget Code</u>
Jack Waintraub	6/16/96- 8/15/96	\$14,563.00	\$15,071.60	7-250013-9126-1-55
Frank Rubino	6/16/96- 8/15/96	\$14,859.20	\$15,367.80	7-250013-9126-1-55
Reginald Luke	6/16/96- 8/15/96	\$13,392.40	\$ 5,212.88*	5-253004-9116-1-55

* The adjustment for Dr. Luke includes a technical correction to a previously authorized resolution.

8. WHEREAS, the Board of Trustees of Middlesex County College has received and accepted a grant from the National Science Foundation entitled NEW JERSEY CENTER FOR ADVANCED TECHNOLOGICAL EDUCATION; and

WHEREAS, as a provision of said grant, recognized consultants are to be employed to provide particular expertise to the faculty and to individual institutions associated with the grant; and

WHEREAS, Mr. Thomas Wood of Middlesex County College is so recognized,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Trustees of Middlesex County College does hereby appoint Mr. Thomas Wood of Middlesex County College as a consultant to develop and design a poster and a brochure to be used in association with the project, NEW JERSEY CENTER FOR ADVANCED TECHNOLOGICAL EDUCATION, during the period January 22, 1996 through May 30, 1996, and to be so compensated in the total amount of \$180.00 (budget code 7-250011-9405-1-55).

9. WHEREAS, the Board of Trustees of Middlesex County College has received and accepted a grant from the National Science Foundation entitled REVITALIZATION OF UNDERGRADUATE MATHEMATICS AND SCIENCE: A THEMATIC SYSTEMS APPROACH; and

WHEREAS, as a provision of said grant, recognized consultants are to be employed to provide particular expertise to the faculty and to individual institutions associated with the grant; and

WHEREAS, Mr. Thomas Wood of Middlesex County College is so recognized,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Trustees of Middlesex County College does hereby appoint Mr. Thomas Wood of Middlesex County College as a consultant to develop and design a poster and a brochure to be used in association with the project, REVITALIZATION OF UNDERGRADUATE MATHEMATICS AND SCIENCE: A THEMATIC SYSTEMS APPROACH, during the period January 22, 1996 through May 30, 1996, and to be so compensated in the total amount of \$582.00 (budget code 1-250000-9505-1-00).

SECTION 7 - PAYROLLS

ACADEMIC ADVISING

- (a) That the following payroll for Academic Advising be approved for the pay period ending June 30, 1996, beginning with the name Janet Baker, and ending with the name David Tyrrell, for a total amount of \$7,443.00 (budget code 1-293000-9155-1-00):

Janet Baker	\$ 47.25
Xenia Balabkins	699.75
Louise Bernbaum	67.50
Barbara Bogнар	128.25
Elaine Buscemi	344.25
Santi Buscemi	141.75
Erin Christensen	162.00
Margarete Driver	540.00
Ronald Goldfarb	337.50
Victor Heltzer	67.50
John Kruszewski	1,633.50
Jerome Olson	81.00
Nicholas Picioccio	67.50
Margaret Przygoda	1,113.75
Edith Rehbein	978.75
Marilyn Laskowski-Sachnoff	67.50
Richard Strugala	40.50
Selina Thompson	276.75
Lucy Tillotson	243.00
David Tyrrell	405.00
	Total
Gross amount due this payroll period	\$7,443.00
	\$7,443.00

COMMUNITY EDUCATION

- (a) That the following proposed Board payroll for the Department of Community Education (budget code 1-520000-9116-1-00) for July 1996 be approved, beginning with the name Bixel, David and ending with the name Mahabir, Lincoln, for a total amount of \$1,134.00:

<u>COURSE</u>	<u>NAME</u>	<u>DATE</u>	<u>SALARY</u>
Overview of Charitable Non-Profit Management	Bixel, David	6/24	\$ 100.00
PCalc Workshops	DeLucia, Maria	6/24-6/28	250.00
PCalc Workshops	Gladstone, Harold	6/24-6/28	250.00
Math Adventures	Greenberg, William	7/15-7/19	270.00
Computer Confidence	Mahabir, Lincoln	6/11-7/2	264.00
	Total		<u>\$1,134.00</u>

- (b) That the following proposed Board payroll for the Department of Community Education (Grant budget code 5-520015-9116-1-330) for July 1996 be approved, beginning with the name Picioccio, Nicholas and ending with the name Telati, Tejal, for a total amount of \$9,393.60:

<u>COURSE</u>	<u>NAME</u>	<u>DATE</u>	<u>SALARY</u>
Teacher-Computer Training For Career Enhancement	Picioccio, Nicholas	7/8-9/9	\$ 7,656.00
Teacher Aide- Automated Accounts Clerk Program	Telati, Tejal	8/5-8/30	<u>1,737.60</u>
		Total	\$ 9,393.60

CONTINUING STUDIES

(a) That the following personnel actions in the Department of Continuing Studies for SUMMER 1996 be approved:

Appointments:

<u>Name</u>	<u>Assignment</u>	<u>Compensation</u>
Benus, Sheryl	RAD 257-X6	1,125.00
Berkowitz, Jerry	MAT 131-C1	1,460.00
Cohen, Susan	MAT 013-C5	1,600.00
Cuthbert, Joseph	ENG 010-C2	1,110.00
Doemling, George	RDG 009-R3/R4	1,140.00
Edelson, Jay	MEC 222-N1	2,010.00
Hobbs, Timothy	Gateway	697.50
Jarocki, Veronica	RDG 011-C2	1,140.00
Kinkhabwala, Rita	MAT 080-W2	410.00
Kleinelp, William	BIO 111-E1 (Lab)	2,010.00
Marranca, Richard	ENG 122-C2	1,110.00
Mohammad, Ahmad	CSC 105-N1	1,095.00
Murray, John	Co-op Educ.	50.00
Picioccio, Nicholas	Co-op Educ.	50.00
Pirrone, Berardo	ITA 122-B1	456.00
Simonetti, Ellen	Program Development	585.00
Thomas, Alecia	MAT 014-N2	1,460.00
Thompson, Selina	GATEway (Math)	201.00
Trainor, Diane	Co-op Educ.	50.00
Vigilante, Donna	RDG 009-R1/R2	1,110.00
Wong, Henry	CSC 165-N1	1,460.00

Adjustments:

<u>Name</u>	<u>Assignment</u>	<u>Previously Authorized Compensation</u>	<u>Adjusted Compensation</u>
Alfieri, Lucille	RDG 009-R1/R2 RDG 010-K3	4,020.00	2,010.00 *
Kluizenaar, Donald	SCI 121-L3/L4 PHY 122-E1/E2	3,960.00	5,280.00 *
Przygoda, Margaret	BIO 111-J5 BIO 111-E1 (Lab)	6,700.00	4,690.00 *
Puccio, Maryann	ITA 122-B1	1,200.00	900.00 *
Weir, Patrick	BIO 211-E1 BIO 211-E3 (Lab)	2,590.00	1,850.00 *

* Adjusted Assignment

THE INSTITUTE

- (a) That the following list of individuals who have successfully completed assignments for the INSTITUTE and are entitled to payment from the INSTITUTE accounts be approved for the indicated amounts listed below beginning with the name Adickes, Louis and ending with the name Shipman, Michael, for the total amount of \$12,455.83 from (budget code 1-285000-9116-4-00):

<u>Name</u>	<u>Cont. No.</u>	<u>Amount</u>
Adickes, Louis	95-96:340	\$ 513.33
Braiuca, Barbara	95-96:377	720.00
Braiuca, Barbara	96-97:51	720.00
Carlson, Deborah	95-96:339	675.00
diMaio, Rudolphe	96-97:49	1,887.50
Frank, Barry	95-96:336	880.00
Kennedy, Pat	96-97:48	310.00
Kirbos, Steve	96-97:50	1,200.00
Mulligan, Joseph	95-96:361	1,050.00
Nowosad, Karen	95-96:366	1,260.00
Peters, Arnie	95-96:337	600.00
Payne, Robert	96-97:1	1,000.00
Readie, Robert	96-97:47	800.00
Shipman, Michael	96-97:55	840.00
		<u>\$12,455.83</u>

DIVISION OF STUDENT SERVICES

- (a) That the following payroll be approved beginning with the name Nancy Bailey and ending with the name Selina Thompson, for the payroll period July 1996, for a total amount of \$2,363.00 (budget code 1-112000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Nancy Bailey	\$ 210.00
Janet Baker	21.00
Xenia Balabkins	532.00
Louise Bernbaum	168.00
Barbara Bogner	210.00
Robert Dalton	112.00
Margarete Driver	147.00
John Evancho	81.00
Theresa Holt	280.00
Doris Morgan	168.00
Albert Nicolai	140.00
Jerome Olson	84.00
Marilyn Laskowski-Sachnoff	112.00
Selina Thompson	98.00
TOTAL	<u>\$ 2,363.00</u>

SECTION 8 - POLICIES - No actions

SECTION 9 - MISCELLANEOUS

- (a) That the invoice for services rendered by the firm of Jackson, Lewis, Schnitzler and Krupman be approved in the amount of \$18,536.30 for the period April 1, 1996 through April 30, 1996, for services rendered relating to labor relations, EEO and other personnel matters.
- (b) That the President is hereby authorized to execute a Settlement Agreement regarding Probationary Police Officer, Thad Todd, in the form attached to this resolution.

After discussion, the motion was unaimously carried.

GENERAL

Mr. Bauer moved, seconded by Mr. Bellizio, for adoption of the following resolution:

1. WHEREAS, the Board of Trustees elected to present an award each year to an individual who represents the public commitment and spirit of volunteerism exemplified by Paige L'Hommedieu, the first Chairman of the Board of Trustees of Middlesex County College,

NOW, THEREFORE, BE IT RESOLVED that Samuel I. Landis, former Executive Director of the Middlesex County College Foundation and longtime friend and supporter of the institution be nominated to receive the 1996 L'Hommedieu Award, in recognition of his many years of outstanding service to the College and the community.

After discussion, the motion was unanimously carried.

Prior to the introduction of General resolution #2, Chairman Katcher asked John Hoffman, Esq. to provide comments on former Chief Justice Robert N. Wilentz. Mr Hoffman noted that Mr. Wilentz was the first Middlesex County College Board attorney. He served for 17 years as Chief Justice of the State of New Jersey - longer than anyone who has ever held the position. Mr. Hoffman said Mr. Wilentz would be remembered as a true pathfinder in his field and a good friend to his many colleagues.

Mr. Bellizio applauded Mr. Wilentz's vision in helping to turn the idea of the College into reality.

Chairman Katcher asked the Board to observe a moment of silence in Chief Justice Wilentz's honor.

7/24/96

Mr. Figg moved, seconded by Mr. Bellizio, for adoption of the following resolution:

2. WHEREAS, the Board of Trustees has been informed about the untimely death of Robert N. Wilentz; and

WHEREAS, Robert N. Wilentz distinguished himself as Chief Justice of the Supreme Court of the State of New Jersey for seventeen years; and

WHEREAS, having served as the first legal counsel to the College, he provided substantial assistance and guidance during the formative years of Middlesex County College; and

WHEREAS, Robert N. Wilentz combined his dedication to education with the needs and welfare of the citizens of Middlesex County and the State of New Jersey; and

WHEREAS, as a result of his dedication, the College, the County of Middlesex, and the State of New Jersey have benefitted substantially,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College wishes to recognize Robert N. Wilentz for his leadership and dedication to Middlesex County, the State of New Jersey and in particular to Middlesex County College; and

BE IT FURTHER RESOLVED that the Board of Trustees wishes to express its most sincere condolences to the family of Robert N. Wilentz and to the firm of Wilentz, Goldman, and Spitzer, and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the family of Robert N. Wilentz in recognition of his commitment to the growth and success of the College.

After discussion, the motion was unanimously carried.

Mrs. Wike moved, seconded by Mr. Otlowski, for adoption of the following resolution:

3. WHEREAS, the Board of Trustees of Middlesex County College appoints the following individuals as Student Members of the Board of Directors of the Middlesex County College Retail Services Corporation, effective July 24, 1996:

Bernadine Maglia
Frank Kero

After discussion, the motion was unanimously carried.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. Bakum presented his report for the month of June 1996
(copy attached to Minutes).

AUDIENCE

No comments.

Chairman Katcher announced that this would be the last Board meeting attended by Tami Luhby, reporter for The Home News and Tribune. He wished Ms. Luhby good luck and welcomed her replacement, Stacie Servitah. Mr. Ciatto said that Tami has consistently done an excellent and fair job of representing the College in her stories.

There being no further business, the meeting was adjourned at 8:00 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on Wednesday, August 28, 1996.

DR. MARY JEAN GUIDETTE
Secretary

THIS PAGE NOT USED

SETTLEMENT AGREEMENT

WHEREAS, Middlesex County College, Thad Todd and the Fraternal Order of Police No. 85, a labor organization, desire to resolve a dispute related to the employment of Thad Todd; and

WHEREAS, the parties have agreed to resolve the dispute in accordance with the following terms and conditions.

W I T N E S S E T H:

1. Thad Todd, a probationary police officer at Middlesex County College, will submit a voluntary resignation to Middlesex County College effective June 17, 1996.
2. Todd may state in his letter of resignation that he is resigning in good standing.
3. Within two (2) weeks from the date of the approval of this Agreement by all parties, Todd will receive all wages due to him and will receive any vacation pay due to him pursuant to College policy and any health benefits due under law.
4. The parties agree to keep the terms of this Agreement and release confidential and divulge them to no one except as (a) required by law, (b) in the event of a breach of the Agreement by either party or (c) in the event of a future dispute among the parties.
5. In the event of any inquiry to Middlesex County College about Todd by a future employer, the College agrees that, except if otherwise required by law, it shall respond by only

stating Todd's position at the College, dates of employment, date of resignation and salary.

6. Except as set forth in Paragraph 8 Todd waives all claims against Middlesex County College and shall sign a release in the form annexed hereto as Exhibit A.

7. Except as set forth in Paragraph 8 the parties stipulate that this Agreement disposes of all issues and controversy between them in regard to Todd's employment status.

8. Notwithstanding anything in this Agreement to the contrary, each party retains its rights in connection with any claims by Todd in respect to defense or indemnification pursuant to the Middlesex County College Indemnification Policy. This Agreement shall not waive any claim that Todd may have to request such defense or indemnification. Middlesex County College shall not waive any claim against Todd due to any claim by a third party (such as AnnMarie Delorenza or Donna Gray) including any claim that Todd is not entitled to defense or indemnification.

9. This Agreement shall not constitute a precedent in any other matter involving another employee covered by the Agreement between the Board of Trustees of Middlesex County College and Fraternal Order of Police No. 85.

10. Todd acknowledges that this Agreement has to be approved by the Board of Trustees of Middlesex County College and Fraternal Order of Police No. 85. In the event that the

RELEASE

This Release, dated July 22, 1996, is given

BY the Releasor(s) THAD TODD

referred to as "I".

TO MIDDLESEX COUNTY COLLEGE

referred to as "You".

If more than one person signs this Release, "I" shall mean each person who signs this Release.

1. Release. I release and give up any and all claims and rights which I may have against you. This releases all claims, including those of which I am not aware and those not mentioned in this Release. This Release applies to claims resulting from anything which has happened up to now. I specifically release the following claims:

Any and all claims relating to or arising from employment by Middlesex County College as a campus police officer. The foregoing shall not release any claim that Todd may have to be defended or indemnified from claims by third parties, including under the Middlesex County College Indemnification Policy. Middlesex County College reserves the right to dispute any such claim by Todd for defense or indemnification.

2. Payment. I have been paid a total of \$1.00 and other good and valuable consideration in full payment for making this Release. I agree that I will not seek anything further including any other payment from you.

3. Who is Bound. I am bound by this Release. Anyone who succeeds to my rights and responsibilities, such as my heirs or the executor of my estate, is also bound. This Release is made for your benefit and all who succeed to your rights and responsibilities, such as your heirs or the executor of your estate.

4. Signatures. I understand and agree to the terms of this Release. If this Release is made by a corporation its proper corporate officers sign and its corporate seal is affixed.

Witnessed or Attested By:

[Handwritten signature]

[Handwritten signature]

THAD TODD

(Seal)

(Seal)

STATE OF NEW JERSEY, COUNTY OF Passaic SS.:
I CERTIFY that on July 22, 1996,

THAD TODD

personally came before me and stated to my satisfaction that this person (or if more than one, each person):

- (a) was the maker of the attached instrument; and
(b) executed this instrument as his or her own act.

[Handwritten signature]

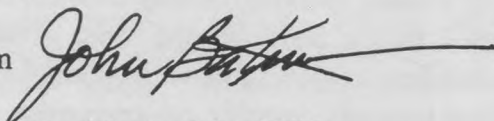
George Tosi, Esq
ATTY AT LAW - STATE OF N.J

Middlesex County College
Edison, New Jersey 08818

Date: July 24, 1996

To: Board of Trustees

From: John Bakum



Subject: Report of the President – July, 1996

Earlier this month I had the pleasure of accompanying a team representing Middlesex County College to a two and a half day conference in Washington, DC.. The conference was sponsored by the National Science Foundation in cooperation with the National Academy of Sciences, the Institute of Medicine and the National Research Council. The theme of the conference was *Shaping the Future: Strategies for Revitalizing Undergraduate Education*. The presentations and breakout sessions focused on the development strategies for reforming science, technology and mathematics undergraduate education. Throughout the conference the attendees, representing higher education institutions and industry from across the country, consistently expressed the need to revitalize undergraduate education in response to an increasingly competitive global economic environment.

The conference also provided an opportunity for the colleges and universities who have received Advanced Technology Education program awards to display their activities and achievements. From my observations and conversations with a number of the conference attendees, Middlesex County College has assumed a clear leadership role in technology education. In fact, with the announcement of an ATE award to Middlesex Community College in Connecticut and an ATE award to Middlesex Community College in Massachusetts, people at the conference were heard to say if you want an ATE grant your name has to be Middlesex.

Perhaps in confirmation of that view, I am pleased to announce that we have been notified by the National Science Foundation that our Multimedia Communications Technology proposal was successful. This two-year project, funded at \$309,983, will begin on October 1, 1996. Under the terms of the proposal we will create a new AAS program in multimedia communications technology with assistance from the telecommunications industry.

The leadership role that we have achieved in technology education is due to the creative efforts of a number of individuals, both at Middlesex County College and our partner

institutions in the NJCATE Project. However, a critical element in that success has been the leadership and initiative of three of our staff: Reginald Luke, chair of the Mathematics Department, Jack Waintraub, chair of the Physics/Electrical Engineering Department, and Camille Mahon, our grantsperson.

There is one other event I would like to highlight in this month's report. On July 24 the Career Training Center of Middlesex County College conducted graduation exercises for the successful completers of the short term, employment-oriented programs offered by the Center. The Career Training Center, working closely with the Middlesex County Department of Employment and Training, addresses the needs of under- or unemployed individuals through programs that develop job skills with an emphasis on the applications of modern technology. This short term, job specific programming, is an important part of how the College serves the citizens and business and industry in Middlesex County. Forty eight individuals were recognized at the graduation ceremony and their excitement and enthusiasm was contagious. I should note that the keynote speaker, and it was an excellent speech, was Charles Figg.